

Remote Nomination Instructions

A Nomination Meeting for 1 (one) Chief Councillor and 5 (five) Councillors is taking place on January 23, 2025. A *Notice of Nomination Meeting* is included in this package.

As a member of Heiltsuk, you are entitled to nominate candidates for these elections, provided you will be at least 18 years of age on or before January 23, 2025 (nomination day). Members off-reserve are automatically sent a remote nomination package to their last known address, while members residing on-reserve may request a remote nomination package.

If you wish to nominate or second individuals to stand for election, you may do so in person at the nomination meeting or complete the enclosed Remote Nomination Form and Remote Voter Declaration to Nominate Form.

Carefully follow these steps to ensure that your nomination is validly made:

1. Complete the Remote Nomination Form.
 - a. You DO NOT need nominate for both or all positions
 - b. If the same person is nominated twice for the same office, the second nomination is a secondment of the first nomination.
2. Complete the Remote Voter Declaration to Nominate Form (on the backside of the "Nomination Form")
 - a. Ensure all your information is complete, including your signature portion.
 - b. Ensure your witness completes the bottom portion of the form
3. Return these completed and signed forms by email or mail o to the electoral officer as soon as possible. Form must be **received** by the Electoral Officer no later than 5:00 pm on January 23, 2025.

It is the sole responsibility of the Nominator to ensure all measures outlined in Step 1, Step 2, & Step 3 are completed precisely as stated, otherwise the Nomination may be declared invalid and therefore deemed ineligible.

Candidate Eligibility (section 6 of HTC Election Rules)

- (a) be of Heiltsuk Ancestry;
- (b) be the age of 21 (twenty-one) years or older on or before Election Day;
- (c) have been a registered Band Member for a period of at least 12 (twelve) months immediately preceding the Election;
- (d) not have outstanding criminal charges and, if convicted previously, must have completed the sentence at least 5 (five) years prior to the date of the Election, unless he/she provides proof of an official pardon;
- (e) be in Good Financial Standing with the Band and Band entities. A Nominee who is not currently in Good Financial Standing must provide before the date of Election, a written agreement that includes a payment plan approved by the Director of Finance so that he or she is able to demonstrate Good Financial Standing;
- (f) have not been found to have violated these Rules.

Additionally - Chief Councillor candidates only must also:

- (a) be the full age of 25 (twenty-five) years or older on or before Election Day;
- (b) if a non-resident on the Reserve, confirm that if elected, will relocate to Bella Bella for the duration of his or her term;
- (c) have furthered their personal and professional development through postsecondary studies, or other Professional Training;

AFTER THE NOMINATION MEETING

Nominees will be required to submit the following within 72 hours of receiving the forms from the Electoral Officer after the meeting:

- (a) Sign the Candidate Acceptance & Declaration Form;
- (b) provide a (1) one-page biographical profile confirming their educational and professional qualifications and other experience;
- (c) Pay the non-refundable \$100 Candidate Fee.

REMOTE VOTING

Heiltsuk electors will have the option of voting in-person, by-mail or electronically. A voter may only vote once, and may do so using one of the 3 options.

Once the Candidate List is completed, remote ballot packages including mail-in ballots and instructions on how to cast an electronic ballot will be sent to all eligible electors ordinarily residing off reserve, to their last known address of record with the Nation. It is your responsibility to ensure your address is up to date; you may contact the Electoral Officer to update your address.

Mail-in Voting

If you choose to vote by mail, once you receive your mail-in ballot, you may complete the ballot and the other declaration forms and return your ballot to the electoral officer in the self-addressed, stamped, return envelope. Ballots must be received by the Electoral Officer by 8 p.m. on Election Day at the latest.

Electronic Voting

If you vote electronically, you can recycle the mail-in ballot. You will need to verify your identity online by following the instructions provided in the remote voting package. Once complete, you will be emailed log-in information on how to cast your electronic ballot.

Any voter that requested a remote ballot package, may still vote in-person as long as they are not found to have voted electronically and swear a written declaration that they have not and will not vote by Remote Ballot in the election.

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